

## General shareholders meeting – April 28 2014

### Procedures

#### Representation

- Only shareholders with voting rights are allowed to participate in the general meeting. Shareholders with at least one share registered in their names, at 00:00 (UK time) of **April 17 2014**, can participate in the General Meeting;
- Each share is entitled to one vote;
- Shareholders, either corporate shareholders or individual, can be represented at shareholder general meetings by any person, and can communicate the appointment by any written means, complemented by an identification document;
- The presence of the shareholder in the general shareholders meeting leads to the revocation of vote cast;
- Procedures for vote by representation:

#### Up to April 22 2014

The shareholder should send a communication with the representation letter to the chairman of the board of general meeting until the end of April 22 2014 and present to the Company the appropriate representation documents.

To that effect, shareholders may download the representation letter to be submitted to the chairman of the general meeting, available at the website <http://ag28abril2014.galpennergia.com>, and this can be submitted through the e-mail [ag28abril2014@galpennergia.com](mailto:ag28abril2014@galpennergia.com).

Deliverance of this letter does not exempt the shareholder from sending the declaration of participation on the general meeting until 11:59 pm (UK time) of April 16 2014 and the Share Registration Declaration, issued by the financial intermediary responsible for the registry of shares in a securities account, by the end of April 17 2014. To that effect, the shareholder may download the declaration of participation and Share Registration Declaration, available at the website <http://ag28abril2014.galpennergia.com>.

When the beneficiary uses a proxy entity for representation and management of the voting process at the general meeting, a certificate from the beneficiary should be sent, until April 22

2014, to the chairman of the general meeting with the following content: “We, (entity name) hereby declare that we authorise (proxy entity name), to issue and sign on our behalf any type of documentation, including Power of Attorneys, regarding representation at Galp Energia, SGPS, S.A. General Meeting scheduled for April 28 2014.”

- Shareholders who professionally hold shares registered under their name but on the behalf of clients may vote differently with their shares, provided that, in addition to the above, they send to the chairman of the general meeting board, until the end of the fifth trading day prior April 28 2014, with sufficient and proportional proof means, (i) the identification of each client and the number of shares to be voted on his behalf, and (ii) voting instructions, which are specific to each item of the agenda, provided by each client.
- Shareholders who have stated the intention to attend the general meeting by the mentioned dates and transfers the title to shares between the date of registration, 00:00 (UK time) of the fifth trading day prior April 28 2014, and the end of the general meeting shall immediately inform the chairman of the general meeting board and CMVM.
- All communications being submitted to the chairman of the general meeting or to the Company should be mailed to “General shareholders' meeting — April 28, 2014, Rua Tomás da Fonseca, Torre A, 13th floor — 1600-209 Lisbon” or by the email address [ag28abril2014@galpennergia.com](mailto:ag28abril2014@galpennergia.com);
- For any additional issues don't hesitate to contact us at the telephone number +351 21 724 0866 or the email [ag28abril2014@galpennergia.com](mailto:ag28abril2014@galpennergia.com).